

Public Document Pack



INNER SOUTH COMMUNITY COMMITTEE

Meeting to be held in Community Room, Elland Road Police Station on
Wednesday, 3rd September, 2014 at 7.00pm

MEMBERSHIP

Councillors

D Congreve	Beeston and Holbeck;
A Gabriel	Beeston and Holbeck;
A Ogilvie	Beeston and Holbeck;
P Davey	City and Hunslet;
M Iqbal	City and Hunslet;
E Nash	City and Hunslet;
J Blake	Middleton Park;
K Groves	Middleton Park;
P Truswell	Middleton Park;

Agenda compiled by:
Phil Garnett
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 39 51632

South East Area Leader:
Martin Dean
Tel: 22 43973

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

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4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 6TH JUNE 2014</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>COMMUNITY COMMITTEES - DELIVERING THE COMMUNITY COMMITTEE APPROACH IN INNER SOUTH AND SETTING MINIMUM CONDITIONS FOR DELEGATED DECISION-MAKING</p> <p>To receive a report of the South East Area Leader. This report sets the scene for your new community committee and asks approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings.</p>	7 - 10

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9			<p>INNER SOUTH COMMUNITY COMMITTEE WELLBEING BUDGET REPORT</p> <p>To receive a report of the Assistant Director (Citizens & Communities). This report seeks to provide Members with: Details of the Wellbeing Budget position; an update on both the revenue and youth activities fund elements of the Wellbeing budget; details of revenue projects agreed to date; and details of project proposals for consideration and approval; members are also asked to note the current position of the Small Grants Budget.</p>	11 - 18
10			<p>INNER SOUTH COMMUNITY COMMITTEE SUMMARY OF KEY WORK REPORT</p> <p>To receive a report of the Assistant Director (Citizens & Communities) which brings to Members' attention, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Community Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.</p>	19 - 34
11			<p>COMMUNITY COMMITTEE APPOINTMENTS</p> <p>To receive a report of the City Solicitor outlining the Community Committee's role regarding appointments to: Outside Bodies; Community Champions; Children's Services Cluster Partnerships and the Corporate Carers' Group. In addition, the report invites the Committee to determine the appointments to these groups and organisations.</p> <p>DATE & TIME OF NEXT MEETING</p> <p>6pm, 26th November 2014. Venue To Be Confirmed</p>	35 - 44

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

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- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

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SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 4TH JUNE, 2014

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, K Groves, M Iqbal and
A Ogilvie

81 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

82 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

83 Late Items

There were no formal late items submitted for consideration. However supplementary information was submitted for consideration as follows:

Agenda Item 9 – Inner South Area Committee Wellbeing Budget report – wellbeing application “Repairs to steps and new handrail” (Minute No. 89 refers).

Agenda item 10 - A Summary of Key Work – Appendix 2 – “Children and Young People’s Activities 2014/15: Summary of recommended applications for the Youth Activities Fund” (minute No.90 refers).

84 Declaration of Disclosable Pecuniary and Other Interests’

No declarations were made.

85 Apologies for Absence

Apologies for absence were received from Councillors Congreve, Nash and Truswell.

86 Minutes - 19th March 2014

RESOLVED – The minutes of the meeting held on 19th March 2014 were approved as a correct record.

87 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion no members of the public were present.

88 Election of Community Committee Chair for the 2014/2015 Municipal Year

The City Solicitor submitted a report which explained the arrangements for the election of Chairs for Community Committees and that in line with this process recommended that this Area Committee elect a Member to the position of Community Committee Chair for the 2014/15 municipal year.

Appended to the report was a copy of Paragraph 5 of the Area Committee Procedure Rules which dealt with the process by which Chairs for Area Committees were elected (Appendix 1 referred).

It was reported that one nomination had been received for Community Committee Chair on behalf of Councillor A Gabriel.

RESOLVED- The Committee resolved that:

- (a) That the contents of the report and appendix be noted; and
- (b) That Councillor Angela Gabriel be elected as Inner South Community Committee Chair for the 2014/2015 Municipal Year.

89 Inner South Area Committee Wellbeing Budget Report

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided Confirmation of the 2013/14 revenue allocation and carry forward figure, An update on the Wellbeing budget, details of revenue projects agreed for 2013/14, details of revenue projects agreed for 2014/15 and details of project proposals for consideration and approval. Members are also asked to note the current position of the Small Grants Budget.

RESOLVED – The Committee resolved to:

- (a) Note the contents of the report;
- (b) Note the position of the Wellbeing Budget as set out in paragraph 3.0 of the submitted report;
- (c) Note the Wellbeing revenue projects already agreed as listed in Table 2 of the submitted report;
- (d) That the following be agreed in respect of projects received for Wellbeing funding proposals which were detailed within section 4.0 of the submitted report:-

Project	Name of Group/Organisation	Amount Proposed from Wellbeing Budget	Wards Covered	Decision

		2014/15		
Belle Isle & Middleton Christmas Lights 2014	Leeds Lights	£3,260	Middleton Park	Approved
Christmas Lights – Beeston and Holbeck	Area Support Team	£4,750	Beeston & Holbeck	Approved
Holiday Youth Activities	LCC Youth Services	£3,000	City & Hunslet £3,000	Approved
Anti-dog/Litter Fouling signs for City & Hunslet Ward	LCC South and Outer East Locality Team	£500	City & Hunslet £500	Approved
Anti-dog/Litter Fouling signs for Beeston & Holbeck ward	LCC South and Outer East Locality Team	£300	Beeston & Holbeck £300	Approved
Litter Bins – Rochford Walk, Low Road	LCC South and Outer East Locality Team	£600	City & Hunslet £600	Approved
Repairs to steps and new handrail	Housing Leeds	£1,450	Beeston & Holbeck £725	Approved

(e) Note the small grants position in paragraph 5.0 of the submitted report.

90 A Summary of Key Work Report

The Assistant Chief Executive (Citizens and Communities) submitted a report which brought together details of the range of activities with which the Area Support Team were engaged in, based on the Area Committee Business Plan priorities that were not addressed in greater detail elsewhere within the agenda. It also provided opportunities for further discussion on particular issues.

The Chair invited those Lead Members present to update the Committee on the work which was currently being undertaken within their respective themed areas:

- Employment Skills and Welfare; and
- Safer and Stronger communities

It was also reported to Members that Holbeck Neighbourhood Plan was progressing well and that Beeston will be commencing with their neighbourhood plan.

The Chair invited a representative of West Yorkshire Trading Standards to speak on the “financial fitness” work they have been undertaking in the Inner South area of Leeds. Details were provided to the Committee about the courses that have been run and the numbers of people that had attended.

Members congratulated the officer present on the work done by West Yorkshire Trading Standards in the Inner South Area of Leeds.

Members expressed an interest in considering a continuation of this work.

Members requested that case studies showing the positive effects of the courses and the work of trading standards supported by the Committee should be publicised more widely.

Members also discussed scams that occur and the numbers of people that get caught up in them.

RESOLVED – The Committee resolved to:

- (a) Note the contents of the report;
- (b) Approved the Youth Activities fund applications detailed at Appendix 2 of the submitted report; subject to negotiations with some of the projects on outputs and amount of funding.
- (c) Delegate authority to the Children & Young People Sub Group to make decisions on further applications outside of the Committee following consultations with Members.

91 Leeds Let's Get Active

The Project Lead - Leeds Let's Get Active (LLGA) presented a report of the Director of City Development. The report updated the Committee on the development, implementation and progress of LLGA to date. The report sought to provide the Committee with information following recommendations

made at Scrutiny Board (Sustainable Economy and Culture) on 16 July 2013 and 18 March 2014 with a focus on engagement at a ward level.

Members also congratulated LLGA on its work to date.

Members asked about the activities that take place at various sports centres across the Inner South area of Leeds.

Members also suggested that local parks should be used for LLGA activities.

RESOLVED – The Committee resolved to:

- (a) Note the report and the progress made in the development and delivery of LLGA in relation to Sport England targets;
- (b) Request LLGA undertake the work suggested above; and
- (c) Request that LLGA provide the information requested above in relation to Beeston & Holbeck.
- (d) A request was made for a Middleton Leisure Centre specific plan.
- (e) A request was made for more details to be sent to Beeston & Holbeck Councillors about their ward following the meeting.

92 Dates, Times and Venues of Future Meetings

6pm , Wednesday 3rd September at the Belle Isle Tenant Management Organisation.

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Report of the South East Area Leader

Report to: Inner South Community Committee

Report author: Martin Dean (0113 3951652)

Date: Wednesday 3rd September 2014

For decision

Community Committees – delivering the community committee approach in Inner South and setting minimum conditions for delegated decision-making

Purpose of report

1. This report sets the scene for your new community committee and asks approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings.

Giving voice to the community

2. Our city and its communities are facing massive and increasing social and financial challenges, including health inequalities, an ageing and more diverse population, and poverty and financial exclusion. In a time of dwindling budgets but increasing challenges, the council must work more intelligently and more flexibly than ever before. Learning from our experience of the former Area Committees the new arrangements for community committees and community engagement represent a new step towards a more inclusive, more responsive and smarter approach to decision-making in local areas. Community committees offer the opportunity to look afresh at our understanding of local needs, aspirations and potential. The challenge and focus for the new community committees will be to genuinely involve the communities they represent in the decisions that affect them.
3. The new community committees will all develop under a common framework of principles that allow enough flexibility to ensure they operate in the best way suited to them and their local communities. Community Committees will:
 - a. have a clear focus on engaging local communities over local topics of interest;
 - b. only take written reports that have a local significance;

- c. make recommendations to the council's executive board and challenge our partners and others as necessary to secure local improvements;
 - d. consider recruiting non-voting co-optees from the locality to help with the committees' work;
 - e. forge strong links with any local Town and Parish Councils; and
 - f. develop a new approach to localised budget setting over the course of this year.
4. The strengthened focus on engagement encourages elected councillors and officers to think creatively about the best ways to involve local residents and to hear their voices. This represents an opportunity to keep the more formal decision-making to a minimum and devote more time and energy to engagement activities that will be branded as 'Citizens@....' More engagement activities also present further opportunities to raise awareness of the work of the community committees in local areas. An engagement plan will be developed by each community committee which will enable it to focus on a small number of areas of specific concern to the locality.
 5. Improving communications will be important to successfully engage with local residents and will include the development of:
 - a. a new brand for community committees as illustrated by the header to this report, with new agenda front sheets ready for the next meeting;
 - b. new uses of social media including Facebook and Twitter; and
 - c. accessible ways of organising meetings and other engagement activities that promote debate and discussion from all parts of our local communities.
 6. To help these developments a marketing and communications officer is being recruited for a 12-month period. Communications plans will be part of all future community engagement plans.
 7. This is a major opportunity to promote and support civic engagement and enterprise with a local focus, to create opportunities to hear the voices of local people and to set the improvement agenda for the area.

Priorities for Inner South Community Committee 2014 to 2015

8. At the March 2014 Area Committee, Members signed off the completed 2013/14 Area Committee Business Plan Priorities and Actions. This Plan will provide a starting point for the 2014/15 Community Plan which will set out the key priorities for Inner South Community Committee. The Community Plan will consist of a suite of documents that will be available on request and include Ward Profiles and the Priorities and Actions. The Community Plan will outline how Wellbeing funds will be used to improve services to the community, improve local facilities and support community and voluntary groups. It will also detail partnership working, the work of the Community Champions and provide a community engagement plan.
9. Further work will be undertaken with the Community Champions and Service Leads to develop local priorities. Members of the Community Committee are invited to engage with the Community Champion to help inform the plan. Meanwhile, members will be informed by email when all documents are prepared and available.

Delegated decisions

10. Sometimes decisions will need to be made between formal meetings of the community committee and therefore the Area Leaders will have delegated authority from the Assistant Chief Executive (Citizens and Communities). In order to reassure members that all delegated decisions will be taken within an appropriate governance framework it is proposed that they will only be taken after satisfying the following conditions:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

Conclusion

11. This is the start of a new commitment to listen to local people, to seek their involvement and engagement with the local civic life of the community. It will provide leadership and promote collaboration to make improvements the community wants. Considerable work has been taking place in each locality to prepare them for the anticipated changes ahead. Much of this is building on the current strengths and recognising the good practice and local structures already in place. The Inner South Community Committee now has the opportunity to shape the way forward for the communities of Beeston, Beeston Hill, Belle Isle, City Centre, Holbeck, Hunslet, Middleton and Stourton.

Recommendations

12. Members are asked to welcome the introduction of Community Committees.
13. Members are asked to approve the minimum conditions set out in paragraph 10 of this report with regard to the need for delegated decisions to be taken between formal community committee meetings.

Background information

- The move to develop community committees followed the Area Review report approved by the council's Executive Board in December 2012 'Review of Area Working Findings and Recommendations'. To view this report [click here](#).
- The Executive Board endorsed the proposed development of community committees at a subsequent meeting in December 2013, 'Citizens@Leeds: Responsive to the Needs of Local Communities'. To view this report [click here](#).
- On 9 June members gave formal approval for community committees at the Council's AGM 'Recommendations of General Purposes Committee' – page 15. To view this [click here](#).

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Report of the Assistant Director (Citizens & Communities)

Report to: Inner South Community Committee

Report author: Light Addaquay (07712 214 452)

Date: Wednesday 3rd September 2014

For decision

Inner South Community Committee Wellbeing Budget Report

Purpose of report

1. This report seeks to provide Members with:
 - a. Details of the Wellbeing Budget position.
 - b. An update on both the revenue and youth activities fund elements of the Wellbeing budget.
 - c. Details of revenue projects agreed to date(**Table 1**)
 - d. Details of project proposals for consideration and approval.
 - e. Members are also asked to note the current position of the Small Grants Budget.

Main issues

Wellbeing Budget Position 2014/15

2. The revenue budget approved by Executive Board for 2014/15 is **£203,140.00**. **Table 1** shows a brought forward figure of **£41,264.21** which includes any underspend from projects completed in 2013/14 and balance unallocated to projects. The total amount of revenue funding available to the Community Committee for 2014/15 is therefore **£244,404.21**.
3. The Community Committee is asked to note that **£117,981.16** has been allocated from the 2014/15 Wellbeing Revenue Budget. **Table 1** shows a remaining balance overall balance for projects in 2014/15 is **£126,423.105**.

TABLE 1: Revenue Wellbeing Budget 2014/5

Projects	Total	B&H	C&H	MP
	£	£	£	£
Revenue Wellbeing Budget 2014/15	203,140.00	67,713.00	67,713.00	67,714.00
Balance Brought Forward from 2013/14	41,264.21	14,837.51	9,320.75	17,105.95
Available Budget	244,404.21	82,550.51	77,033.75	84,819.95
2014/15 Allocations				
Small grants	10,000.00	5,000.00	3,000.00	2,000.00
Skips	3,500.00	1,500.00	1,000.00	1,000.00
Communications budget	5,000.00	1,000.00	1,000.00	3,000.00
Community Celebration Event 2015	1,000.00	334.00	333.00	333.00
Festivals 2015	19,870.00	5,984.00	5,816.00	8,070.00
Community Safety Budget	13,024.80	4,341.60	4,341.60	4,341.60
Neighbourhood Improvement Officer -Beeston & Holbeck	13,478.96	13,478.96		
Neighbourhood Improvement Officer - C&H/MP	33,697.40		16,848.70	16,848.70
Easter 2014 Holidays Activities (Beeston & Holbeck)	1,000.00	1000.00		
Holidays Youth Activities (Middleton Park)	5,000.00			5,000.00
Belle Isle & Middleton Christmas Lights	3,260.00			3,260.00
Beeston & Holbeck Christmas Lights	4,750.00	4,750.00		
Holiday Youth Activities, City & H ward	3,000.00		3,000.00	
Antidog/litter fouling signs for C & H	500.00		500.00	
Anti-dog/litter fouling signs for B & H ward	300.00	300.00		
Litterbins for Rochford Walk & Low Road	600.00			
Total allocations against projects	117,981.16	37,688.56	35,839.30	43,853.30
Balance Remaining (per ward) for 2014/15	126,423.05	44,861.95	41,194.45	40,966.65

Activities Fund Delegation 2014/15

- As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Community Committees and the allocation to Inner South Community Committee for 2014/15 is **£49,728.00**. **£1,836.14** was carried forward from 2013/14, giving a total available fund for 2014/15 of **£51,564.14**.
- There was a good response to the invitation to apply for funding with applications exceeding the funding available. Applications have been reviewed by the Inner South Children & Young People panels and the Children & Young People's Sub Group. A detailed summary of the activities taking place during 2014/15 is available on request. **Table 2** below provides a summary of the Youth Activities Fund budget by ward.

	Total Allocation	Status	Ward Split		
			8-17 Population (8322)		
			2549	2335	3438
			Beeston & Holbeck	City & Hunslet	Middleton Park
Funding Available 2014/15	49,728.00		15,232.00	13,952.00	20,544.00
Brought forward from 2013/14	1,836.14		456.25	817.24	562.65
Total Available	51,564.14		15,688.25	14,769.24	21,106.65
Projects 2014/15:					
Sunshine Indoors	2,380.00	APPROVED	793.00	793.00	794.00
Curly Hill Residential	900.00	APPROVED		450.00	450.00
Creative Play	2,680.80	APPROVED		2,680.80	
Middleton Park Family Sports Day	1,000.00	APPROVED			1,000.00
South Leeds American Football Project	1,389.95	APPROVED		694.98	694.98
Mini Breeze Event	11,250.00	APPROVED	3,750.00	3,750.00	3,750.00
Friday Night Project	10,000.00	APPROVED			10,000.00
March of the Robots Mission Labs	9,000.00	APPROVED	3,000.00	3,000.00	3,000.00
New Music Maker	3420.00	APPROVED	1,140.00	1,140.00	1,140.00
HAMARA Youth Zone	1,140.00	APPROVED		1,140.00	
Total spend	43,160.75		8,683.00	13,648.78	20,828.98
Remaining Balance per ward	8,403.39		7,005.25	1,120.46	277.67

6 A second invitation to apply for Activities Funding went live on Thursday 23rd July and the closing date for applications was Monday 11th August. The Children & Young People's Sub Group will review applications received at their next meeting. The youth panel will also consider the applications, feedback and indicate their preferences.

7 Members agreed at the last meeting to receive by email recommendations made by the sub group and indicate their support or otherwise for these recommendations.

Well Being Projects for Approval

8. The following projects are presented for Members' consideration:

- 8.1 **Project Title:** Inner South Older Person's Event
Name of Group or Organisation: LCC – South East Area Support Team
Total Project Cost: £3,000
Amount proposed from Wellbeing Budget 2014/15: £3,000
Wards covered: All three wards

Following the success of the Inner South Older Person event held at Civic Hall on 3rd March 2014, Members are asked to consider support for an event for 2015. Area Support team is working with partners to plan a similar event for March 2015.

Community Committee is asked to agree **£3,000** to enable the successful delivery of the project. Funding will cover costs including catering, entertainment, demonstration sessions, transport and publicity.

The event is a key opportunity for organisations to present useful information about what services they provide for older people, including information and advice about living in their own homes with comfort, dignity, and security for as long as they choose. Also planned is the opportunity for attendees to participate in demonstrations/taster sessions of various activities.

Statutory organisations including Leeds Let's Get Active, Leeds Community Healthcare Trust, and Alzheimer's Society etc. will also be invited to take stalls promoting healthy eating, free blood pressure checks and the importance of exercise.

Area Committee Community Plan priority: This proposal supports the Community Committee priority: "Health and Wellbeing" and action: "Hold an annual event to celebrate the contribution older people make to our communities."

- 8.2 **Project Title:** Money Buddies – South Leeds
Name of Group or Organisation: Ebor Gardens Advice Centre
Total Project Cost: £4,260
Amount proposed from Wellbeing Budget 2014/15: £2,660
Wards covered: All three wards

The South Leeds Debt Forum established in 2013 has completed a mapping exercise of Advice Service provision in South Leeds. This showed that whilst there is reasonable access to Welfare rights and Housing Advice there is very little provision of face to face debt advice.

Money Buddies Proposal

Ebor Gardens Advice Centre (EGAC), based in East Leeds have developed the Money Buddies project and delivered a 12 month pilot of the service. This has been evaluated and shows that the service had a high impact, the key positive outcomes were.

- Increase in income for Money Buddy clients
- Reduction in stress caused by debt and money worries
- Reduction in revolving door clients accessing specialist debt advice services

- Significant skills and personal development for the Money Buddy volunteers

Money Buddies are trained volunteers who provide face to face support in order to empower members of the public wishing to maximise their income, volunteers can support clients in a number of practical ways including

- Switch utility suppliers (gas/electric/broadband/phone) on-line;
- Apply for grants such as Discretionary Housing Payments (where there are under occupancy issues), Yorkshire Water Community Trust, British Gas Energy Trust etc;
- Develop budgets or financial statements using software such as CASHflow which is designed for this;
- Negotiate with creditors by helping write letters or print of template letters off for clients to send to creditors themselves
- Report illegal loan sharks in a confidential environment
- Apply for Credit Union accounts, such as budgeting accounts on-line
- Explore other ways of saving money such as looking at websites like 'Freecycle' to see what is going for free, if people need items of furniture for example.

This proposal will fund 4 Money Buddies for 12 months to be based in Inner South. The Volunteers would be trained, supervised and managed by Ebor Gardens Advice Centre.

The grant will be used to pay for:

Money Buddy Supervision	818
Telephone Consultancy	625
Management Time	143
Administration Time	142
Volunteer Expenses (includes subsistence when training)	300
Stationery Costs	132
Advice Pro (case management software)	500
Total	2,660

Community Committee/Area Business Plan Key Themes and Action Plan Priorities:
This proposal supports the Community Committee priority: Health and Wellbeing 'we want to improve health and Well-being'.

- 8.3 **Project Title:** Weekend Lunch and Breakfast Clubs
Name of Group or Organisation: Ciaran Bingham Foundation Trust
Total Project Cost: £13,400
Amount proposed from Wellbeing Budget 2014/15: £5,000.00
Wards covered: All three wards

The project aims to reduce social isolation and loneliness among older people by providing 'out of hours' social activities at weekends, over holiday periods and occasional evening activities.

All the work of the Trust has been organised and delivered by a group of dedicated local volunteers.

The services provided have been designed to complement the weekday provision offered by the Neighbourhood Networks and organisations such as Hamara, Trinity Network and Age UK.

The Trust currently runs 3 Sunday lunch clubs and a breakfast club across South Leeds each month. In addition they run quarterly evening seasonal social events which include Christmas dinners delivered to older people on Christmas day and deliver emergency fresh food packs to people's homes during bad weather when it is difficult for older people to get out and warmth packs to assist people to keep warm during the winter.

The grant will be used to pay towards the following:

- Session support volunteers (cooking, befriending, running activities) - £10,617.00
- Volunteer / Project Coordination - £6,636.00
- Volunteer fundraising - £1659.00

The project has secured match funding of **£8,400** from Housing Leeds Area Panel.

Community Committee/Community Plan Key Themes and Action Plan Priorities: This proposal supports the Community Committee priority: Health and Wellbeing 'we want to improve health and Well-being'.

- 8.4 Project Title:** Operation Flame Bonfire Initiative- ASB
Name of Group or Organisation: West Yorkshire Police
Total Project Cost: £1,575.84
Amount proposed from Wellbeing Budget 2014/15: £1,575.84
Wards covered: All three wards

The project is to deliver a proactive prevention campaign from 30th October to 5th November 2013. PCSO's and PC's from the Neighbourhood Policing Team will conduct high visibility foot patrols supported by a leaflet and media campaign aimed at improving resilience around Halloween and Bonfire night.

Wellbeing funding would be used to fund high visibility patrols conducted in target areas, identified through PACT meetings, community consultation, calls for service and intelligence received. Partner agencies will be involved with enforcement in relation to particular problem individuals. The ASB Link Officer will facilitate the flow of information/consultation and action.

The project aims to:

- Reduce ASB in identified areas over the Halloween/Bonfire period
- Provide visible reassurance to the community/reduce crime and the fear of crime
- Collate intelligence in relation to the problem individuals with a view to taking proactive action and tenancy enforcement if required
- Criminal/public order offences and firework offences can be dealt with by having a PC and PCSO on joint patrol
- Improved resilience around Halloween and Bonfire Night

Community Committee/Community Plan Key Themes and Action Plan Priorities:

These proposals support the Area Committee priority "Residents in Inner South are safe and feel safe as a result of reduced crime and ASB"

Small Grants Update

9 The following table outlines the Inner South small grants position:

			Ward Split		
		Amount Approved	B&H	C&H	MP
Available Budget		£	5000	3000	2000
Organisation	Project Name				
South Leeds Youth Theatre Project	South Leeds Youth Theatre Project	489.2	489.2		
St Lukes	St Lukes Community Afternoon	500.00	500.00		
Middleton Park Baptist Church	Middleton Park Baptist Church Heaters	250.00			250.00
Lady Pit Lane Allotments	Raised Beds for the Disabled	500.00		500.00	
Kidz n Co Fun Day	Fun Day	354.00	177.00		177.00
Total approved			1,166.20	500.00	472.20
Balance Remaining			3,833.80	2500.00	1,527.80

Conclusion

10 The report provides up to date information on the Community Committee's Wellbeing Budget.

Recommendations

11 Members of the Inner South Community Committee are requested to:

- a) note the contents of the report;
- b) note the position of the Wellbeing Revenue projects and Activities fund elements of the wellbeing budgets as set out at **2.0-5.0**;
- c) note the revenue projects already agreed as listed in **Table 1**;
- d) consider the Wellbeing applications set out at **8.0**;
- e) note the Small Grants situation in **9.0**.

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Report of the Assistant Director (Citizens & Communities)

Report to: Inner South Community Committee

Report author: Light Addaquay (07712 214 452)

Date: Wednesday 3rd September 2014

For decision

Inner South Community Committee Summary of Key Work Report

Purpose of report

1. To bring to Members' attention, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Community Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Background information

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Area Lead Member roles and actions, integrated working and locality working.

Main issues

3.0 Appointment to Community Committee sub groups and Community Champions

- 3.1 In recent years the Area Committee has appointed the Area Lead Member role. This process is now superseded by the Community Champions.

- 3.2 The Community Committee is being invited to appoint to the following Community Champion roles elsewhere on the agenda:

- **Environment & Community Safety**
- **Children's Services**

- **Employment, Skills and Welfare**
- **Health, Wellbeing**
- **Adult Social Care**

3.3 Members are asked to confirm representation on the following Community Committee Sub - Groups for the new municipal year:

Sub Group	Number of places	Current Appointees
Children and Young People Sub Group	3- one member per ward	Cllr Angela Gabriel, Cllr Judith Blake, Cllr Patrick Davey
Environmental Sub - Group	3 – one member per ward	Cllr Adam Ogilvie, Cllr Kim Groves , Cllr Mohammed Iqbal
Older Persons Working Group (To be considered at section 8 of the report)	3 – one member per ward	New group

3.4 Members are asked to:

- agree to establish an Older People’s Working Group and nominate one ward member from each ward

3.5 Each of these groups forms a key part in the delivery of priorities set out as part of the Inner South Community Committee Plan.

4.0 Updates by theme: Children’s Services Community Champion: Cllr Angela Gabriel

4.1 Children & Young People’s Sub Group

4.1.1 The next meeting of the working group is not scheduled but it is expected that discussions at the next meeting are likely to consider the following:

- Review of the activities funded through Youth Activities Fund
- Consideration of new projects
- Agreed timetable for the 2015/16 Youth Activities Fund
- Review of the terms of reference and membership of the group with the view of it becoming a Children & Families Sub Group
- Development of the activities brochure

5.0 Updates by Theme: Employment, Skills & Welfare Community Champion: Cllr Kim Groves

5.1 Employment, Skills and Welfare Board

5.1.1 The Board last met on the 25th July 2014. The minutes from the meeting are available on request. Highlights from the meeting include:

Discussion on how all partners better work together to deliver Employment & skills work in South Leeds:

- Corporate picture
- Locality picture
- What partners are delivering/funding/programmes
- Planning future work together

Refresh of Employment, Skills & Welfare Board:

- updates on employer engagement,
- NEET data and activity and Community Learning
- Community Committee messages
- Action Plan
- The inclusion of new Board Members

Training & Employment:

- Update on Construction Apprenticeships
- Proposed construction apprenticeship event in South Leeds

Welfare Issues:

- Incapacity benefit and JSA – work to get those on incapacity back into work
- Debt Forum – city event and local work
- Money Buddy proposal

5.2 South Leeds Debt Forum

5.2.1 On Friday 13th June over 90 delegates came together from across Leeds for the annual joint Leeds Debt Forum Conference. This year was the first time South Leeds Debt Forum was represented. The event focussed on the positive steps being undertaken by Leeds City Council and local neighbourhood based organisations to combat debt and financial hardship.

5.2.2 Presentations were received from Leeds CAB, Leeds City Credit Union, Money Buddies, Leeds City Council Financial Inclusion Team and The Centre for Decision Making Research at Leeds University Business School. A full report from the conference is currently being pulled together and can be circulated on request.

6.0 Updates by theme: Environment & Community Safety Community Champion: Cllr Adam Ogilvie

6.1 Inner South Environmental Sub Group

6.1.1 The minutes of the meeting of the Inner South Environmental Sub Group held on 24th July 2014 are available on request. Highlights from this July meeting include:

- An increase in the percentage of manual and mechanical cleaning rotas delivered
- Bins in Cross Flatts Park are now emptied at weekends by the Locality Team
- Enforcement activity is being focussed on commercial waste issues at shops in Middleton Park
- Integrated services working is being piloted in Beeston Hill
- The 2013/14 SLA will continue until the re-structure of teams and work has been completed.

6.2 Community Safety

6.2.1 In March 2014 Members received a comprehensive update in relation to partnership activity to tackle crime and antisocial behaviour in Inner South. This update intends to provide Members with details about the Safer Leeds plan priorities, work undertaken locally to develop tasking arrangements and how members can influence local priorities through the new tasking arrangements.

Safer Leeds Priorities

6.2.2 Leeds' ambition is to be the best city in the UK with the best Community safety Partnership and services. Our desired outcome is that people in Leeds are safe and feel safe in their homes, streets and the places they go. The Safer Leeds Plan aims to contribute and share outcomes with the Vision for Leeds 2011 – 2030, West Yorkshire Police Crime Plan 2013 – 18 and the Safer Leeds Strategy 2014-15. This work is informed by a joint strategic assessment and approved by the Safer Leeds Executive, which comprises of a number of partners including, Elected Members, West Yorkshire Police, West Yorkshire Fire & Rescue, Probation, Youth Offending Service and various Council Departments, amongst others.

6.2.3 The Safer Leeds Priorities are:

- Strengthening the partnership approach to support an integrated approach to tackle domestic abuse
- Continued focus on reducing domestic burglary across Leeds
- Effectively tackle and reduce antisocial behaviour in our communities
- Improve our understanding and approach to deal with child sexual exploitation and human trafficking
- Reduce re-offending across Leeds
- Deal with increased use of legal high and cannabis in the city

The Safer Leeds Plan is attached at **Appendix 1** and provides more details about these priorities.

6.2.4 **New Tasking Arrangements**

Members will be aware of the work undertaken by West Yorkshire Police to align neighbourhood policing teams to Community Committee boundaries and work more closely with partners, through the programme of change work started in June 2013. Through workshop discussions between Safer Leeds, West Yorkshire Police, elected members and other partners, work commenced to introduce ward based tasking across the city to deliver the aims of working more closely with partners. Ward based tasking will be a core component to local crime and antisocial behaviour problem solving. The tasking meeting will provide an opportunity for local partners to meet regularly to discuss and plan joint visits, action days and other initiatives to reduce crime and antisocial behaviour.

6.2.5 Tasking meetings will be held every 3 weeks and include a mixture of core members and those members who may dip in and out of meetings. Core members will be Police (Chair), Housing Leeds, Leeds Antisocial Behaviour Team and Environmental Services. Partners who may not attend every meeting include: West Yorkshire Fire Service, Area Support Team, Targeted Service Leads/Officers. During the first meetings a co-chair will also be appointed. Each meeting will receive a 3 weekly tasking report from the Safer Leeds analysts which highlights crime and antisocial behaviour problems relevant to the area being discussed. The report will include crime statistics, details about which crimes are increasing in the area, predictive analysis based on the problems the previous year and any relevant cases for the area. Those attending the meeting can also bring problems and issues forward for discussion. It is important to recognise that initially the meetings will be held every 3 weeks, but partners at the meeting could decide that it would be more productive to meet every 6 weeks.

6.2.6 Tasking meetings will be held in the following Inner South areas:

- City & Hunslet – Dewsbury Road One Stop Centre
- Middleton Park – St Georges Centre
- Beeston & Holbeck – Elland Road Police Station

6.2.7 There is an opportunity for work under the Beeston & Holbeck Neighbourhood Improvement Board to be delivered through the Beeston & Holbeck tasking group. This tasking group will have additional members from Unity Housing Association and Leeds Federated Housing Association.

7.0 **Updates by theme: Health and Wellbeing Community Champion: Cllr Paul Truswell**

The following work provides an update of the Health & Wellbeing activities taking place:

7.1 **City connect project in Holbeck** – Groundwork have been successful in their bid to run the local programme aimed at establishing walking activity in Holbeck building on Tour de France. Consultation is underway as are plans to undertake a street audit to assess environmental improvements. A grants scheme for local groups to apply to set up walking groups now available.

7.2 **Beeston & Holbeck Neighbourhood Improvement Board: – focussing on mental wellbeing** – workshop and discussions was held on 21st July 2014 to develop local actions.

7.3 **Alcohol** – further applications for off licenses have been received for Holbeck with restriction measures placed following officer consultation meetings with applicants using **South Leeds Licensing framework. This framework is to be revised** to include restriction on sales of cheap super strength alcohol - above 6.5%.

7.4 **Alcohol campaigns** – attached below are two briefing notes which give details of Leeds City Council's 'Like my limit' and "best summer' campaigns, for your information. The '**Like my limit' campaign** is being led by public health and aims to:

- challenge the social norm of drinking at home.
- encourage people who drink over the recommended guidelines to think about the impact their drinking habits might have on health, relationships, appearance, work, children, etc.
- signpost people to information about recommended alcohol consumption guidelines, health risks, and available support.

The '**#bestsummer' campaign** is also being led by public health, and aims to:

- change young people's perceptions that drugs and alcohol are needed to enjoy social situations or have a good time.
- highlight wider risks associated with taking drugs and alcohol.
- help young people limit these risks.
- signpost young people to relevant support and advice, in relation to drugs and alcohol as well as wider associated risks.

Briefing papers on these campaigns are available on request.

7.5 **Middleton and Belle Isle Obesity Activity** - Improving nutritional content of takeaways – Feasibility study completed. Discussion on the findings scheduled for next H&WB steering group. Initial report findings include sign up by 20 of the 30 retailers visited to a good food award scheme. Minor changes already made to things such as salt shakers swapped from 13 holes to 5 holes. Evidence suggests habitual nature on number of times people shake doesn't change therefore instant reduction in salt intake. Consumer insight suggests use for convenience. Also findings suggest need to improve cooking skills and food education.

7.6 **Smoking** - Cessation activity showing low take up but significant impact in results for those attending.

West Yorkshire Tackling Illicit Tobacco for Better Health Programme – Launched last week, this regional (WY & York) 12 month programme will try to reduce the supply and demand for illicit tobacco in West Yorkshire as part of wider activities to reduce the harm caused by tobacco use. Target audience: aged 25-65

years, aimed at communities where smoking is often normal part of community life. The campaign called “Illegal tobacco: Keep it out, will aim to:

- highlight that tackling IT is an important issue that could affect families,
- reinforce it is illegal and possible criminal consequences
- Get people talking about it with friends and families
- Empower those who feel uncomfortable to do something about it
- Sign posting calls to action
- Provide a deterrent by highlighting local action
- The campaign will deliver the messages via radio, digital, PR and printed materials to distribute in communities.

7.7 **E – Cigarettes** – the following link is to a national report with key findings showing usage of e-cigarettes tripled in the last 2 years. Also shows success in people quitting smoking increased and rates of smoking are down. The issue is the lack of evidence on the harm caused by e-cigarettes and whether they are an effective harm reduction method. <https://publichealthmatters.blog.gov.uk/2014/05/21/e-cigarettes-and-harm-reduction-where-are-we-now-and-what-next/>

7.8 **Bowel Cancer Campaign** - Leeds South and East CCG is carrying out a work programme over the next two years which aims to increase uptake of the bowel cancer screening test to 60 %. A **launch of the Leeds South and East Bowel Cancer Work Programme** is scheduled to take place on **Thursday 11th September, 12.00 – 2.30 pm** at Tenant’s Hall Enterprise Centre, Acre Close, LS10 4HX.

The aim of this launch event is to:

- Give you an opportunity to find out more about the campaign.
- How you and your organisation can promote the key messages of the campaign.
- Resources available to promote the key messages of the campaign.
- A light lunch will be provided at this launch event for attendees.

Please book your place at the launch event by contacting Julie Whitehurst by email on julie.whitehurst@leeds.gov.uk or by telephone on 0113 39 52876| M: 07891 272566

8.0 **Updates by theme: Adult Social Care
Community Champion: Cllr Judith Blake**

8.1 **Older Persons Working Group**

8.1.1 One of the priorities included in last year’s Area Committee’s business plan was ‘Vulnerable members of the community are able to live independently at home for longer’. To support this priority, the then Area Committee spent £1,695.99 on an event to celebrate the contribution older people make to our community. The event was designed to provide a day of entertainment and fun for older people as well as an opportunity to gather information from various organisations about the services

they provide for older people, including information and advice about living in their own homes with comfort, dignity, and security for as long as they choose. In addition, Area Committee spent £9,000.00 to support neighbourhood networks working in Inner South to provide a winter warmth package for vulnerable elderly residents during the winter.

8.1.2 The Community Committee is asked to consider establishing an Older People's Working Group which would work closely with the Adult Social Care and Health & Wellbeing theme champions to focus on co-ordinating support to older residents within the Inner South area. It is envisaged that this group would be instrumental in delivering Community Committee funded projects such as the Day of Older People celebration event and in helping to co-ordinate the Wellbeing Packs (formerly Winter Warmth Packs). The packs would help elderly and vulnerable residents by providing practical items and advice throughout the year.

8.1.3 Members are asked to:

- a. agree to establish an Older People's Working Group
- b. nominate one ward member from each ward

8.1.4 Draft Terms of Reference are available on request.

9.0 Integrated Locality working

9.1 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

9.1.1 The last meeting of the board was held on the 21st July 2014, 10am at Elland Road Police Station. Discussions focussed on the development of an Action Plan and priorities for the ward. The minutes from the meeting are available on request.

9.2 City and Hunslet Neighbourhood Improvement Board (NIB)

9.2.1 The last meeting of the board was held on the 6th of May 2014. Work continues to take place to deliver actions identified through the Discussions focused on priorities and actions for the area and a review of progress to date. The minutes from the meeting are available on request.

9.3 Belle Isle & Middleton Neighbourhood Improvement Board(NIB)

9.3.1 The next meeting of the board is due to be held on 11th of September 2014, at 1:30 - 15:30pm at St Georges Centre. The minutes from the meeting will be available on request.

9.4 Town and District Centres 2 Programme (T&DC2)

9.4.1 The Inner South Community Committee is asked to note the following update on the Dewsbury Road District Centre is to be funded under the T&DC2 programme.

9.4.2 Since the last report the following consultation has been completed:

- A community consultation event was held at Dewsbury Road One Stop Centre in March. Over 300 people attended during the event. We are grateful to the Customer Services staff for all their support.
- A breakfast meeting for local businesses was also held at the Dewsbury Road One Stop Centre. The development of a traders group supported by the Area Support Team (AST) is now advanced and is linked to the proposals to improve this section of Dewsbury Road.
- A Schools Project involving St Francis of Assisi, New Bewerley and Hunslet Moor Primary Schools. Pupils spoke to shoppers, traders and residents.
- The results of all this work has been captured and presented back to respondents through displays at the Dewsbury Road One Stop Centre, the three schools and through the Traders Group.
- Options to take the schools work forward have been explored with representatives of the above schools. Staff are very enthusiastic about the potential to knit this work into the curriculum and a planning meeting will be held in September involving the three primary schools, relevant high schools, City College and AST to develop it further.
- Some improvement options have been presented to Members recently. A further conversation is to take place with Members by way of a site visit next month. Depending on the outcome of this meeting the final version of the scheme and a programme for delivery will be agreed.

9.4.3 Next steps:

- Co-ordinate site visit by City & Hunslet Members.
- Continue to support development of a traders group.
- Schools to develop public art and banner displays.
- Partners to consider opportunities for collaborative work with local schools.
- Highways input to be finalised following Member input
- Gather all comments and build into to new proposed works list.
- Project to design phase.

10.0 Localism

10.1 Holbeck Neighbourhood Plan

10.1.1 At its last meeting, Members were informed that the Holbeck Neighbourhood Forum has elected its Board which includes a majority of local residents as well as representatives of various organisations. The Board is now meeting regularly to deliver its responsibilities for leading on and developing the Plan and Forum. A revised project plan has been developed for delivering the Plan. A newsletter was produced and delivered for the June meeting of the Forum. A questionnaire for residents to get their views about the identified priorities for the Plan has been produced.

10.1.2 The Board is being supported by Planning Aid England together with support by LCC Officers. Members of the Board contributed to an event on Neighbourhood Plans in inner city areas which was organised by LCC.

10.1.3 The Board will be organising the next meeting of the Forum which is being held at 11.00 a.m. on Saturday 27th September at St. Matthews community centre.

10.2 Community First Grants

10.2.1 Information on Community First Grants for Inner South is summarised below:
A detailed summary of groups funded is available on request.

- **Beeston and Holbeck Community Panel**

From your allocation of **£152,595** the following grant requests have been submitted by your panel.

	Recommended Amount	Paid Amount	Final actual spend
Total	119,930.00	95,057.76	59,202.92

- **City and Hunslet Community First Panel**

From your allocation of **£237,370** the following grant requests have been submitted by your panel.

	Recommended Amount	Paid Amount	Final actual spend
Total	186,543.00	169,458.00	57,701.13

- **Belle Isle and Middleton Community Fund Panel**

From your allocation of **£118,685** the following grant requests have been submitted by your panel.

	Recommended Amount	Paid Amount	Final actual spend
Total	112,720.50	85,397.00	43,718.78

11.0 Conclusions

11.1 The report provides up to date information on key areas of work for the Community Committee.

12.0 Recommendations

12.1 The Community Committee is asked to:

- a) note the contents of the report and make comment as appropriate.
- b) Agree nominations to Community Committee Sub Groups. appointments to sub groups: Children & Young People; Environmental Sub Group; Older Persons Working Group.

Background documents¹

There are no background documents associated with this paper.

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Safer Leeds Plan on a Page 2014-2015

This service plan contributes and shares outcomes with the Vision for Leeds 2011-2030; the West Yorkshire Police and Crime Plan 2013-18 and the Safer Leeds Strategy 2014-15. It is informed by a Joint Strategic Assessment undertaken in January 2014 and underpinned by more detailed plans and strategies.

Safer Leeds

tackling drugs and crime

Safer Leeds Plan on a Page 2014-2015

Our Ambition: To be the best city in the UK with the best Community Safety Partnership and services.

Desired Outcome: People in Leeds are safe and feel safe in their homes, streets and places they go.

Mission Statement:

Priorities:

1. Strengthening the partnership approach to support an integrated approach to tackle domestic abuse: (Lead Officer Munaf Patel)

Review the MARAC process to ensure it maximises opportunities to deliver against the Partners new operating models

Review the Domestic Homicide Review process and ensure its structures and processes are fit for purpose for Leeds District

Develop a step change programme which drives the District Domestic Violence Strategy

Develop the work with perpetrators to support them in tackling violent behaviour

Review and implement a re-structure with the Domestic Violence Team

Shared Outcomes

A MARAC process is embedded which provides the greatest amount of appropriate support to victims of domestic violence at all levels and maximises best use of skill set within partner resources

Create a DHR process which achieves relevant status at the outcome of all reviews

Increased reporting and a reduction in repeat domestic violence victims

Reduction in the number of repeat incidents amongst men who have completed a perpetrator programme

2. Continued focus on reducing domestic burglary across Leeds (Lead Officer Phil Wiggins)

Continue to meet targets set to reduce domestic burglary through an intelligence led partnership

Develop the Partnership Analytical Team to enable delivery of a fit for purpose intelligence products to support the new operating model for WYP

Support the delivery of the Leeds Domestic Burglary Delivery Plan

Shared Outcomes

Target for burglary is achieved. Target for 2014/15 is under 3,950 for Leeds District

Intelligence products are delivered which meet the needs of the tasking process for partners at all levels

The products and support are delivered to the LBDP by the Partnership Analytical Team

3. Effectively tackle and reduce anti-social behaviour in our Communities (Lead Officer Harvinder Saimbhi)

Develop the new structures required within LASAT reflecting the needs of the new operating model in Leeds

Incorporate changes required with the Anti -Social Behaviour, Crime and Policing Bill 2014

Deliver a single Noise Nuisance Service for the Leeds District

Develop with partners an integrated role for PCSOs across the District to deliver against environmental issues

Deliver the revised Hate Crime Strategy for Leeds District

Incorporate an enhanced use of volunteers across LASBAT to make best use of this resource

Shared Outcomes

New structure for LASBAT is embedded

Introduction of Community Trigger process

Reduction in amount of Noise Nuisance calls received in Leeds

Reduction in complaints received relating to Noise Nuisance Service delivery

Number of volunteers utilised is increased across LASBAT

4. Improve our understanding and approach to deal with child sexual exploitation and human trafficking (Leads: Munaf Patel and Phil Wiggins)

Develop the intelligence support linked to CSE and ensure it is fit for purpose within safeguarding

Develop the role of support officer for children's care homes across Leeds District

Support the delivery of Cohort 2 of the Families First Programme

Shared Outcomes

Introduction of new role supporting Children's Care Homes across the District

Cohort 2 introduced to NICHE

5. Reduce re-offending across Leeds (Lead Officer Liz Jarmin)

Restructure Leeds watch and ensure it is effective in the new operating model

Develop the CCTV development in the Identified tower blocks in the District

Develop with partners the newly created Partnership Working Areas across the District to support delivery of the NOM

Develop a City Centre Strategy with partners with a focus on begging, policing the night-time economy and taxi licensing

Develop the funding streams available by the PCC supporting restorative justice approach for adult offending across the District

Create and embed a Programme of Change Team within Safer Leeds to deliver key priority projects within the new operating model

Support a joint approach and plan for the District to tackle illegal encampments on primary land

Shared Outcomes

6. Deal with the increased use of legal highs and cannabis in the city

Implement a structured response to the increasing demands associated with the use of psychoactive substances (Legal Highs)

Shared Outcomes

Retail outlets are managed effectively and demand for legal highs is understood



Report of: City Solicitor

Report to: Inner South (Community Committee)

Report author: Gerard Watson (Senior Governance Officer) 0113 395 1632

Date: 3rd September 2014

Community Committee Appointments

Purpose of report

1. This report outlines the Community Committee's role regarding appointments to: Outside Bodies; Community Champions; Children's Services Cluster Partnerships and the Corporate Carers' Group. In addition, the report invites the Committee to determine the appointments to these groups and organisations.

Main issues

2 Outside Bodies

The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules are available to Members upon request.

The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Community Committee. Such appointments will then be offered on this basis.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles as described above.

Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

Appointments 2014/2015

This year there are 7 appointments to be made in relation to the following organisations:-

Belle Isle Elderly Winter Aid

Belle Isle Elderly Winter Aid is a registered charity (701895), founded in 1986. Their aim is to assist older people to remain living in their homes for as long as possible. This is done by providing activities and services to address the issues and problems, which older people say affect their quality of life and their ability to manage to maintain independence and continue to live at home.

This is an annual appointment and the Council's current representative is Councillor Blake.

Belle Isle Tenant Management Organisation (BITMO)

In 1991, Leeds City Council established the Belle Isle North Estate Management Board (EMB) in partnership with local tenants. The EMB only managed the north of Belle Isle - which benefited with investment via the Estate Action programme in the late 1980s and early 1990s. The southern half of the estate remained largely unimproved and required major improvements. The consultation and the subsequent creation of the six ALMOs in Leeds began a debate about the future of the EMB, and of the future of the whole of the Belle Isle area.

From the time that the estate was built until the 1980s Belle Isle had been one area. In 1984 the Council decentralised the housing service, and created a larger number of smaller community based housing management areas. This led to the creation of the Belle Isle North and Belle Isle South housing areas. It had always been the hope of the EMB to bring together the north and south parts of Belle Isle back into one housing area.

Over a period of five years, a group of tenants on the Belle Isle Estate worked towards tenant management for the whole area. The formation of the Belle Isle Group (B.I.G.) led to the eventual serving of a 'Notice to Manage' and the establishment of the Belle Isle Tenant Management Organisation (BITMO).

In order to achieve full TMO status the organisation had to consult with local residents, and make sure that the local community was in support of the idea. The result of the ballot that took place showed that 94% of the people who voted were in favour of local Tenant Management. Consequently, the unification of the estate and the creation of the new organisation took place in October 2004.

Belle Isle Tenant Management Organisation is the biggest Tenant Management Organisation outside London, and is responsible for more than 2000 homes and employs 32 members of staff.

These are annual appointments and the Council's current representatives are Councillors Blake and Truswell.

Holbeck Elderly Aid

Holbeck Elderly Aid is a registered charity (1075934) working with older people (60+) in the community. Its aims are to promote independent living, improved quality of life and prevention of social isolation. The charity is one of the Neighbourhood Network schemes for older people.

This is an annual appointment and the Council's current representative is Councillor Ogilvie.

Middleton Elderly Aid

Middleton Elderly Aid is a registered charity (1100601) which supports the older adult residents of Middleton, to enable them to live safely and independently in their own homes. The charity provides social activities, such as luncheon clubs, trips and outings and home services, including handyperson jobs, gardening, etc.

This is an annual appointment and the Council's current representative is Councillor Groves.

ALMO Inner South Area Panel

This panel has now been replaced by Inner South Local Housing Advisory Panel.

Inner South Local Housing Advisory Panel

The remit of the Area Panels is wide and encompasses several service areas. Area Panels will have a number of functions, ranging from monitoring services, influencing their design and being consulted on policy changes and making recommendations on change to these to the main Board.

Each Area Panel will be responsible for a budget which will cover:

- Support for tenants groups
- Support for community groups
- Local environmental budgets
- Local Community safety budgets

The appointments to this panel are new ones representatives on the ALMO Inner South Area Panel were **Councillor Iqbal, Councillor Ogilvie and Councillor Truswell**. However the request for this new advisory panel is to appoint two elected members in line with the new terms of reference.

Community Champion Roles

The Community Champion role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy

As set out in the Constitution, the Community Committee is invited to appoint to the following Community Champions roles, in respect of:

- **Environment & Community Safety**
- **Children’s Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

In recognition of the differing size of individual Community Committees and that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Carers’ Group

Under the Children's Act 1989, all local Councillors are corporate parents (usually referred to in Leeds as corporate carers), this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after). Executive Board has previously agreed a clearer framework for the corporate carer role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Carer' group. This core group includes representation from each of the 10 Community Committees in the city and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children. The group considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children.

Community Committee is asked to appoint one representative to the Corporate Carers' Group for the duration of the 2014/15 municipal year. Given the development of the Area Lead Member for Children's Services, the Committee may deem it appropriate for these roles to be combined.

It should be noted that membership of the Corporate Carers' Group is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Carers' Group.

Children's Services Cluster Partnership Representatives

The Children's Services Cluster Partnerships evolved originally in response to the extended schools initiative, then as extended services partnerships but have evolved to be an integral part of the locality model which sit under the Children's Trust Board. They provide an inclusive partnership offer to our universal services in schools and children's centres. Increasingly, council services are being re shaped to strengthen and develop relationships through the cluster model. The purpose of cluster partnerships is to:

- Enable local settings and services to work together effectively to improve outcomes for children, young people and their families, focusing on what will make the biggest difference in that area;
- Build capacity to improve preventative / early help services to meet local needs;
- Promote the ambition of a child friendly city across the locality.

In April 2011 the Children's Trust Board agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships which included elected members as standing members of the governance group for each partnership. Elected Members also sit alongside a senior leader (local authority partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Areas Committees. This was with the aim of establishing a clear formal link between Area Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

The Community Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	APPOINTS MADE ON 19/6/13
Beeston and Cottingley and Middleton	2	1 Beeston and Holbeck 1 Middleton Park	A OGILVIE K GROVES
JESS (Joint extended schools and services: Beeston Hill, Holbeck, Belle Isle and Hunslet)	3	1 Beeston and Holbeck 1 City and Hunslet 1 Middleton Park	A GABRIEL M IQBAL J BLAKE

2.

Options

This report invites the Committee to make appointments to the following as appropriate:-

3. Those Outside Bodies as detailed at Appendix 1;
4. One representative to the Corporate Carers' Group;
5. Community Committee Community Champions, as listed at Section 2; and
6. Those Children's Services Cluster Partnerships, also listed within Section 2.

Conclusion

7. The Community Committee is asked to determine the appointments to those designated Outside Bodies detailed within Appendix 1.
8. In addition, the report invites the Community Committee to make appointments to Community Champion roles, Cluster Partnerships and Corporate Carers Group for the 2014/15 municipal year.

Recommendations

The Community Committee is asked to make appointments to the following:-

9. The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;

10. Committee Members to the Community Champion roles listed in section 3;

11. Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee as listed in section 3;

12. One representative to the Corporate Carers' Group.

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Area Committee Appointments to Outside Bodies (South Inner) - Appendix 2

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Belle Isle Elderly Winter Aid	Yes	1	Jul-14	1	Judith Blake	Y	Annual	Lab
Belle Isle Tenant Management Organisation (BITMO)	No	2	Jul-14	2	Judith Blake	Y	Annual	Lab
			Jul-14		Paul Truswell	Y	Annual	Lab
Holbeck Elderly Aid	Yes	1	Jul-14	1	Adam Ogilvie	Y	Annual	Lab
Middleton Elderly Aid	No	1	Jul-14	1	Kim Groves	Y	Annual	Lab
Inner South Local Housing Advisory Panel	No	2	Jul-14	3	Mohammed Iqbal	Y	Annual	Lab
			Jul-14		Paul Truswell	Y	Annual	Lab
			Jul-14		Adam Ogilvie	Y	Annual	Lab
		7		7		7		

Number of places 7
 Places held pending review 7
 Places currently filled beyond June 14 0
 Number of places to fill 7

Number of Members in the Committee Area 9

Percentage of Members on the Committee Notional Places Allocated

Labour	9	100	7.00
Liberal Democrat	0	0	0.00
Conservative	0	0	0.00
<i>Other to list</i>			
Total	9		7

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